

AFFILIATE MEETING SPACE APPLICATION

Required for ALL Meetings not part of IFSO 2021, including Hospitality Suites and Private Meetings. One form per event requested. By submitting this form, Company agrees to all rules and regulations contained in the IFSO 2021 Exhibitor Prospectus, including cancellation policy.

IFSO 2021

19-23 October, 2021 | Fontainebleau, Miami, Florida

Company:

Contact Individual*:

Title:

Mailing Address:

City:

State, Postal Code:

Telephone Number:

Fax Number:

Email Address:

**The person who is listed here will receive all information and receipt for payment of fees.*

Affiliate Meeting (e.g. Hospitality Suite, Staff Meeting, Advisory Board Meeting, Investigator Meeting):

Title:

Type of Event:

Date & Time:

of attendees:

Administrative Fee (Invoices will be generated after review/approval by the IFSO 2021):

- ☐ Non-profit, Academic, or Government Event: \$300 per day
- ☐ Exhibitor/Sponsor Events: \$750 per day
- ☐ Non-Exhibitor/Sponsor Events: \$1000 per day

Available Dates and Times:

Tuesday, October 19, 2021:	7:00AM-5:00PM, 7:00PM-10:00PM
Wednesday, October 20, 2021:	7:00AM-5:00PM, 8:00PM-10:00PM
Thursday, October 21, 2021:	7:00AM-8:00AM, 6:00PM-10:00PM
Friday, October 22, 2021:	7:00AM-8:00AM, 5:00PM-7:00PM

Affiliate Meetings MAY NOT BE scheduled during any time other than the above times. All meetings must be by invitation only – a list of proposed invited attendees is required. All requests subject to review and approval. IFSO 2021 reserves the right to decline any meetings which are in direct conflict with the programming, timing, or philosophy of IFSO 2021, or are in violation of any policy of IFSO 2021. **Companies who schedule any meetings onsite at Fontainebleau, Miami, or offsite at any other location, during non-approved times, are in violation of IFSO 2021's policy. Companies in violation will be penalized and will lose priority points.**

This Affiliate Meeting Application must be completed for EACH meeting being requested.

To avoid any confusion for individuals who participate in these affiliate meetings, please include the following paragraph in a visible area on the invitation: "Although assignment of space to hold this event has been approved by IFSO 2021, the event has been planned and paid for by the organizer. This event is not affiliated with IFSO 2021 and IFSO 2021 does not have any responsibility for any liability with regard to the content of this affiliate meeting."

Name of Authorized Company Representative:

Date:

Signature:

Title:

Payment Method: (select one)

☐ Check: Make payable to MeetingAdvice (Tax Identification Number: 38-4077616) & mail to IFSO 2021 c/o MeetingAdvice, 6001 Broken Sound Parkway NW, Suite 340 Boca Raton, FL 33487

☐ Credit Card:

Type of Credit Card:

Card Number:

Name of Cardholder:

Expiration Date:

CVV Code:

Return Form To: Gudrun Echterhoff

Via email: IFSO2021@meetingadvice.com